



## Valley Falls USD #338 Classified Time Sheet

<b>25</b>								
<b>26</b>								
<b>27</b>								
<b>28</b>								
<b>29</b>								
<b>30</b>								
<b>31</b>								

**Total Hours for Month:**

Employee's Signature  Regular Hours:

Overtime Hours:

Reasons for overtime:

Supervisor's Signature:

Overtime Approved:  Yes  No

Date: